Volunteer Role Description

Role: Young Carers Activity Volunteer

Responsible to: Young Carers Development Worker

Aim: To assist the Young Carer Development Worker with the delivery of regular group sessions by supporting and leading activities for Young Carers. Provide transport (car owners only) for Young Carers to attend sessions where required.

Specific Roles

- To liaise with the Young Carer Development Worker in coordinating and facilitating sessions and carrying out specific duties such as helping in the preparation of activities, setting up and tidying up.
- Ensure a safe, inclusive and open environment in which Young Carers can learn and explore
- To participate in activities and discussions
- Support activities and trips with the Young carers
- To work together with a team of other volunteers
- Attend Time out Sessions when appropriate.
- Pick up young Carers and drive them to and from activities (car owners only)
- Flexible with hours/times.
- Attend regular support sessions and undertake further training when necessary.

Person Specification

Essential Abilities and Aptitudes

- To have good communication skills; to be able to listen and communicate effectively.
- To show commitment to the role and services.
- Adhere to the organisation's policies and procedures at all times.
- To work alone and within a team; to be able to ask for and give support to others within the team.
- To work within confidentiality policies.
- To be responsible for own personal development and be willing to undertake further training in line with the needs of the role.
- After training and support to be able to work under own initiative.
- Reliability and punctuality.
- To be flexible.

Organisational Values

Our organisation as an agreed set of values that everyone shares and we look for these essential values in all our volunteers

- **Inclusive** – We aim to ensure that we are accessible for all members of the community, encouraging and valuing individual difference and diversity.
- **Honest** – We aim to provide services that are fair, sincere and genuine in their principles, intentions and actions.
- **Committed** – All people accessing our organisation will receive dedicated person centred support and information to benefit their individual needs.
- **Respectful** – We aim to listen to, understand and respond to individual needs in a kind, caring and compassionate manner.
- **Empowerment** – We support people in accessing opportunities that empower them to make their own choices and decisions to improve their quality of life, creating a culture of enablement, not dependency.
- **Non – Judgemental** – All staff and volunteers practice in a non-judgemental, unbiased manner, free from personal standards and opinions.
- **Confidential** – We ensure that all information known about individuals accessing our services is kept both confidential and secure, only sharing that information with the permission of the individual. We also ensure that all individuals are informed of the circumstances under which confidentiality may be breached.
- **Equality** – It is our policy to be proactive in tackling all forms of inequality, discrimination, prejudice and social exclusion.
- **Professional** – We will ensure all staff and volunteers are prepared, trained and supported in their role and provided with the opportunities to develop their skills and experience within a nurturing environment.